



Mrs K Duncan
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6th September 2022

Dear Parents and Carers,

Advance Warning - Early School Closure – REVISED DATE

Unfortunately, there has been a change of date for the staff Trust afternoon, we sincerely apologise for any inconvenience that this may now cause you and your family. School will now close early on **Friday 30th September** rather than Friday 23rd September. Please note that collection times on 30th September will still remain the same.

Children will therefore need to be collected promptly please as follows:

Nursery	11.30am - We will contact PM Nursery parents about alternative provision time.
Reception	12.10pm
KS1 (Year 1 & 2)	12.10pm
KS2 (Year 3, 4, 5 & 6)	12.10pm

On this day, children will have an early lunch break to allow them to either have a school dinner which will be a cold packed lunch provided by the school kitchen or alternatively a home packed lunch before leaving school.

Please note that there will be no after school clubs running on this day, all children must be collected promptly. If your child is in Year 6 and they usually walk home on their own, they will be dismissed as normal but at this earlier time.

Yours sincerely

Mrs. K. Duncan
Head Teacher

