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5<sup>th</sup> September 2022

Dear Parents/Carers (Year 6),

I would like to invite you to attend an important session about the process of transferring to secondary school for September 2023 admission.

It is very important that you attend this meeting so that I can explain to you how the process works and also the dates by which the process has to be completed. During the session, I will share with you the parent guide as it appears on the Kent website. There will be staff to support you with any questions you may have about the process and also particular schools.

The session will take place on **Wednesday 21st September** at Chantry Community Academy. In the meantime, please log onto any secondary school websites that you may be interested in as they often have open days/evenings at this time of year.

Please be aware that the Kent portal for selecting schools is currently open and closes on the 31<sup>st</sup> October 2022. There is plenty of time before the deadline so please attend the meeting, as this will give you valuable information about the process.

I look forward to seeing you on the 21<sup>st</sup> September at 3.15pm. Please sign in at the door of the main hall.

Yours sincerely,

Mrs. K. Duncan

Head Teacher

